

Notice of the Virtual Annual Election Meeting of the Members

Thursday, March 20th, 2025, at 6:00 p.m.

Virtual Via Teams

Join the meeting now

Meeting ID: 295 032 075 546

Passcode: C8NS9tW2

Phone Conference ID: 984 177 538#

Draft Agenda

- Establish Quorum (20%)
- Call Meeting to Order
- Proof of Notice and Explanation of Meeting Structure and Process
- Introduction of Board of Directors
 - o Mathew Dawson, President
 - o Vacant, Vice President
 - o Victor Tannous, Secretary
 - o Vacant, Member 1
 - o Vacant, Member 2
- Introduction of Essex Association Management, L.P. Representatives
 - o Cinnamon Anderson, Sr. Association Manager
 - o Kennedy Middlebrooks, Assistant Association Manager
 - o Xandrea Rhodes, Administrative Assistant
- Financial Review
 - o End of Year 2024 Balance Sheet & Income Statement Summary
 - o January 2025 Balance Sheet & Income Statement Summary
- Other Reports
 - o Compliance/ACC
 - Web Submissions

Essex Association Management, L.P. 1512 Crescent Drive, Suite 112 Carrollton, TX 75006 Phone: (972) 428-2030 Fax: (469) 342-8205

www.windhavencrossingtownhomes.com



- Community Updates
- Election Results
 - o Announce the one (3) Person Elected by Ballot
- Adjournment
- Question & Answer *2 minutes per person*