



## Board of Directors Candidacy Form

If you would like to run for a seat on the Board of Directors for Windhaven Crossing Townhome Owner's Association, Inc. please complete and return this Candidacy Form by or before the deadline. There will be no write-in candidates or floor nominations allowed, therefore, to ensure your name is placed on the ballot, we must receive this form by or before Friday, January 3rd, 2025 at 5:00PM.

Nominee's Name: Ruth Joseph

Address: 2447 Siskiyou St.

Email Address: rj4656@yahoo.com Alternate Email Address: \_\_\_\_\_

Phone Number (214) 263-3587 Alternate Phone Number: \_\_\_\_\_

// eSigned by: Ruth Joseph

Nominee's Signature: 11/27/2024 11:21:06 AM Date: 11/27/2024 11:10:11 AM

// stamped as d9bf1c2f-dd7d-468a-9b6f-75e77f57c4c0

### Candidacy Statement

Please tell us about yourself, as well as your vision and goals for Windhaven Crossing Townhome Owner's Association, Inc..

#### **Why would you like to serve on the Board of Directors?**

Although I have not previously served on an HOA board, I have held leadership positions in both my personal and professional life. When I had school age children, I served a 2-yr term on the PTA Board of my childrens elementary school. I took ownership of a key function and ensured that I was successful in meeting the goals and deliverables of that role. I work in the financial services industry as a compliance manager overseeing a critical framework of my organization. I work collaboratively with my colleagues and other stakeholders, plan and execute the program successfully. Working for a global large bank, I understand finances, budgeting and use critical thinking on a daily basis. Im keen on serving on the Windhaven Crossing HOA Board as a resident homeowner since Dec2019. I take pride in my home and neighborhood and plan to live here long-term. I will be an asset to the Board in not only offering my ideas but being open to other board members views and insights as well in maintaining and improving our community.

Please list previous board position and/ or experience: \_\_\_\_\_

N/A

Issues you feel need to be addressed by the Board of Directors in your community: \_\_\_\_\_

My areas of concern include street parking/violations, home maintenance and adherence to the HOA rules/covenants. I would also like to brainstorm ideas for social events to promote residents to get to know each other and a community feel.

Any prior commitments that may prevent you from actively serving on the Board of Directors?

Please circle **No**

*By submitting this form, I acknowledge that I accept the responsibilities as described in Windhaven Crossing Townhome Owner's Association, Inc. Bylaws. I am aware the information provided in this candidate form will be published in the Annual Election Meeting Notice Packet.*

**Thank you for your interest in volunteering to serve your community!**

Essex Association Management, L.P.

1512 Crescent Drive, Suite 112

Carrollton, TX 75006

Phone: (972) 428-2030

<https://windhavencrossingtownhomes.com>



## INFORMATIONAL PAGE – CORPORATE TRANSPARENCY ACT

### What is the Corporate Transparency Act?

In October 2023, the Corporate Transparency Act (the “CTA”) affecting small businesses and non-profit corporations was passed by the State Legislature. The new law mandates that small businesses and non-profit organizations across the U.S. must file a Beneficial Information Report (a “BOI”) with the Financial Crimes Enforcement Network (“FinCen”). The CTA went into effect January 1, 2024, and will require all Board Members to register their information in the FinCen database. Essex or a reporting party of the Board’s choosing will be responsible for registering each Board Member’s information and the purpose of this notice is to bring awareness to this new law and the requirements you will be asked to comply with in the event you are elected to the Board.

We are told this is part of the National Defense Authorization Act to help prevent and fight tax fraud, money laundering, financing of terrorism, and corruption. The law requires all small to midsize businesses and non-profits, with the exception of a rare number of exclusions, to report specific information about their business’s ownership interests and update that information as it changes.

In respect to non-profit corporations, a Beneficial Owner applies to each Board Member. Essex works alongside the current Board of Directors to ensure the required information is obtained and registered in the FinCen database as promptly as possible. **Please be advised, if you complete a candidate form and are elected to the Board of Directors, you will be required to cooperate with the Managing Agent and provide specific information about yourself.** Below is a sample list of the type of information you may be required to provide.

- A copy of your current, valid drivers license or a copy of your passport; and
- Your full date of birth; and
- Your full current mailing address.

Thank you for your interest in serving on your Board of Directors. As you consider running for a seat on the Board of Directors, we want to make sure you are informed of the CTA and its requirements. Should you have any questions, please feel free to contact your Association Manager, submit an inquiry under the “Contact Us” tab on your Association’s website, or e-mail [exadmin@essexhoa.com](mailto:exadmin@essexhoa.com) for assistance.

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