



Virtual Board of Directors Meeting

Thursday, June 12th, 2025 at 6:00PM

Virtual Microsoft Teams Meeting

[Meeting Link](#)

Meeting ID: 139 908 563# Passcode: 9fn9vC24

Call-in Option (Audio Only)

Dial-In: +1 323-433-2148 Conference ID: 139 908 563#

Draft Agenda

- Call to Order
- Establishment of Quorum
- Introduction
 - Board of Directors
 - Jeremy Danforth, President
 - D. Ming, Vice President
 - Ruth Joseph, Secretary
 - Essex Association Management, L.P. Representatives
 - Cinnamon Anderson, Sr. Association Manager
 - Kennedy Middlebrooks, Assistant Association Manager
 - Xandrea Rhodes, Administrative Assistant
- Financial Review
 - April 2025 Balance and Income Statement
- Motion to Approve:

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
[Windhaven Crossing Community Website](#)



- Deficiency Assessment of \$2,653 per homeowner
- Effective: August 1, 2025
- Due Date: September 30, 2025
- Purpose: To fund the necessary repairs not covered by insurance
- Payment Options: Installment payments permitted if the balance is paid in full by September 30, 2025
- An official statement will be mailed to all homeowners
- Discussion and Possible Action:
 - Amendment to Maintenance Responsibility Chart / Governing Documents
 - Purpose: Clarification of required stain colors for front doors, garage doors, and trim by community phase
 - The board may vote on proposed language or direct management to draft revisions for future consideration
 - Leasing Restrictions and Guidelines
 - Open discussion regarding potential updates or clarifications to the governing documents related to leasing restrictions.
- Community Updates
- Adjourn
- Q&A (Open Forum)
 - Time permitting; no official business to be conducted.
 - Written questions only
 - Questions must pertain to agenda items.